

# RESERVATION INSTRUCTIONS

# Healthy Dog Expo Group rate of **\$139.00** plus tax is available from 4/5/2019 through 4/6/2019

# RESERVATION PROCEDURES

## **Individual Telephone Reservations**

It is understood individual guests are to make reservations directly with the Hotel. These reservations must be received no later than 3/22/2019. Healthy Dog Expo agrees to inform individuals to identify themselves as members of Healthy Dog Expo at the time of the individual is making their reservation. This event has been assigned a group ID # which is DOG

Local # 518-869-8100 and/or the toll free # 800-448-3500

#### ONLINE BOOKING LINK

Healthy Dog Expo

# **CHECK IN/CHECK OUT**

Check in time begins for all groups at 4:00 p.m. Individuals may check in earlier, depending on occupancy levels and availability of "ready" rooms. Check out time is 12 noon.

## **GUEST ROOM CANCELATION POLICY**

An individual guest may cancel a room reservation, and not be charged for the reservation guarantee, if notice is received by 4:00PM day of arrival. Individuals must obtain a cancellation number a cancellation number from the hotel should there be any future dispute on the cancellation time.

## **HOTEL FEATURES**

Our Hotel offers a comfortable setting for your attendees, such as:

- Complimentary Wi-Fi throughout entire hotel
- Airport accessibility with 24 hour complimentary on-demand shuttle
- Multiple dining options on-site as well as room service
- Transportation to restaurants and shopping within the immediate area including Colonie Center Mall
- Fitness Facility, Indoor pool, Billiards Room, Business Center
- Complimentary Parking in a safe well-lit surface parking lot
- Complimentary newspapers in the lobby